



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY PARKS AND RECREATION MINUTES SPECIAL MEETING AT 6:00^{PM} MONDAY, AUGUST 15, 2016

Commissioner: Christy Hirshberg

Chair: Andie McDowell

Vice Chair: Diane Hildebrandt

Commission Members: Julie Mendoza

Absent: Craig Smith

A. Ms. Hildebrandt called the meeting to order and Pledge of Allegiance. (6:00 PM)

B. Roll Call

C. Discussion and/or Action [CHAIR]: Acceptance of Craig Smith's resignation as Chair and appointment of new Chair.

Motion made by Ms. Hildebrandt to accept Craig Smith's verbal resignation as Chair, seconded by Mrs. McDowell

3-0 Motion Carried

Motion made by Ms. Hildebrandt to appoint Andie McDowell as new Chair, seconded by Ms. Mendoza

3-0 Motion Carried

D. Discussion and/or Action [CHAIR]: Approval of Minutes

Minutes not Available

E. Call to the Public [3 min. limit]: Agenda Items Only

None

F. Director of Library and Leisure Services Report

G. Unfinished Business:

1. Discussion and/or Action [CHAIR]: Review of Family Game Night

Motion made by Ms. McDowell to open for discussion and/or action, seconded by Ms. Mendoza

No Action

2. **Discussion and/or Action [CHAIR]: Review of Ice Cream Social**
Motion made by *Ms. Mendoza* to open for discussion and/or action, **seconded**
 by *Ms. Hildebrandt*
Motion made by *Ms. Hildebrandt* to add the item to the next agenda as
 Discussion of Ice Cream Social on Friday, February 17, 2017, **seconded** by *Ms.*
Mendoza
3-0 Motion Carried
3. **Discussion and/or Action [CHAIR]: Town-wide Yard Sale**
Motion made by *Ms. Mendoza* to open for discussion and/or action, **seconded**
 by *Ms. Hildebrandt*
No Action
4. **Discussion and/or Action [CHAIR]: Trunk or Treat**
Motion made by *Ms. Mendoza* to open for discussion and/or action, **seconded**
 by *Ms. Hildebrandt*
No Action
5. **Discussion and/or Action [CHAIR]: Town-wide Craft Sale**
Motion made by *Ms. Mendoza* to open for discussion and/or action, **seconded**
 by *Ms. Hildebrandt*
Motion made by *Ms. Mendoza* to add discussion to combine or not combine
 Craft Fair and Business Expo to next Agenda, **seconded** by *Ms. Hildebrandt*
3-0 Motion Carried
Motion made by *Ms. Hildebrandt* that the Craft Fair should be for hand-made
 crafts only, **seconded** by *Ms. Mendoza*
3-0 Motion Carried
Motion made by *Ms. Hildebrandt* to charge \$5.00 per table and a donation of
 an item for door prizes, and that all money proceeds to go to Polar Express,
seconded by *Ms. Mendoza*
3-0 Motion Carried
Motion made by *Ms. Hildebrandt* to set a dead line to sign up for Craft Fair is
 Monday October 31st, **seconded** by *Ms. Mendoza*
3-0 Motion Carried
Motion made by *Ms. Hildebrandt* to set the time for the Craft Fair at 9am to
 3pm with vendor set up at 7:30am, **seconded** by *Ms. Mendoza*
3-0 Motion Carried
- H. **New Business**
Motion made by *Ms. Hildebrandt* to add discussion of Christmas Cookie exchange
 to next agenda, **seconded** by *Ms. Mendoza*
3-0 Motion Carried
- I. **Call to the Public [3 min. limit] Issues within the auspices of the P&R
 Commission.**
None
- J. **Adjournment (6:55 p.m.)**
Motion made by *Mrs. McDowell* to adjourn, **seconded** by *Ms. Hildebrandt*
3-0 Motion Carried

Approved by Andie McDowell on November 14, 2016

Andie McDowell

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on August 15, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator